



Dear Parent/Carer,

## **PARENT GOVERNOR ELECTION**

I am writing to you to invite you to stand for election as a parent governor or nominate another parent to do so. In our Academy we have vacancies for two parent governors.

Parent governors are elected by other parents and are vital to our local governing body. They share equally with other governors the responsibility for carrying out a wide range of responsibilities.

Governors do not run the academy day to day, their role is of a more strategic level at the Academy. You do not have to be an expert on education to be a governor, and we do value the experience that all governors bring to the role. If you are interested in applying for a governor position you will need to complete an application and nomination form.

If you join our local governing body, you will serve a four year term with a review after the first year. You can continue to the end of your four year term even if your child/children leave the Academy. Being a governor does take up time. There are 6 local governing body meetings each year. Each governor is allocated a subject e.g. safeguarding, English or finance and is expected to carry out termly visits to the Academy.

You will need to set aside time to be able to be an effective governor; time to prepare for meetings, for visiting the Academy, undertaking training and attending academy functions.

Local governing bodies have three core strategic functions:

- Ensuring clarity of vision, ethos and strategic direction.
- Holding the head teacher to account for the educational performance of the academy and its children.
- Overseeing the financial performance of the school and making sure its money is well spent.

No special qualifications are needed and the most important thing is to have a keen interest in the Academy and be prepared to play an active part in the local governing body's work.

However, we would particularly welcome nominations from parents with the following skills financial planning, health and safety and teaching and learning.

Training is available for all governors and this board of governors has an expectation that those new to being a governor attend induction training.

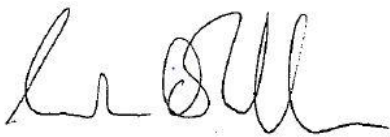
The enclosed sheet summarises the circumstances under which someone cannot serve as a governor. Nominations must be from parents or carers with children at the Academy on the day that nominations close.

If you would like to stand for election please complete the enclosed nomination form and return it to the Academy no later than the 19<sup>th</sup> October 2018.

You may also include a short personal statement to support your nomination, which should be no longer than 250 words. Self nominations will be accepted, but if you are nominating another parent please seek their prior consent.

If there are more nominations than vacancies the election will be by secret ballot. If that is necessary, voting papers will be sent to all parents together with details of the ballot procedure.

Yours faithfully,



Chair of Governors (Returning officer)

## **Qualifications And Disqualifications To Serve As An Academy Governor**

- A governor must be aged 18 or over at the time of his/her election or appointment and cannot hold more than one governorship at the same Academy.
- A person is disqualified from holding or continuing to hold office as a governor if he or she:
  - is subject to a bankruptcy restriction order, an interim bankruptcy restrictions order, a debt relief restrictions order or an interim debt relief restrictions order;
  - has had his/her estate sequestrated and the sequestration has not been discharged, annulled or reduced;
  - is subject to:
    - a disqualification order or disqualification undertaking under the Company Directors Act 1986;
    - a disqualification order under the Companies Directors Disqualification (Northern Ireland) Order 2002;
    - a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002;
    - an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under a county court administration order);
  - has been removed from the office of charity trustee or trustee for a charity by an order made by the Charity Commission or Commissioners or High Court on the grounds of any misconduct or mismanagement in the administration of the charity, or under section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from being concerned in the management or control of anybody;
  - is included in the list of people considered by the Secretary of State as unsuitable to work with children;
  - is disqualified from working with children or subject to a direction under section 142 of the Education Act 2002;
  - is disqualified from working with children under sections 28,29, or 29A of the Criminal Justice and Court Services Act 2000;
  - is disqualified from registration under Part 2 of the Children and Families (Wales) Measure 2010 for child minding or providing day care;

- is disqualified from registration under Part 3 of the Childcare Act 2006;
- has received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before or since becoming a governor;
- has received a prison sentence of 2½ years or more in the 20 years before becoming a governor;
- has at any time received a prison sentence of 5 years or more;
- has been convicted under section 547 of EA 1996 (nuisance or disturbance on school premises) or under section 85A of the Further and Higher Education Act 1992 (nuisance or disturbance on educational premise) during the 5 years prior to or since appointment or election as a governor;
- has refused a request by the clerk to the governing body to make an application under section 113B of the Police Act 1997 for a criminal records certificate ;
- has been disqualified from holding office as a governor of this school due to failure to attend governing body meetings for a continuous period of six months

## Sowerby Primary Academy

### Election of parent governors

Please enter IN BLOCK LETTERS the name and address of the person being nominated for election:

Name: \_\_\_\_\_

Address:-----

---

Signature of person nominated:\_\_\_\_\_

Signature of proposer (if different to nominee): \_\_\_\_\_

Name and address in BLOCK letters of proposer (if different to nominee):

\_\_\_\_\_

Personal Statement (maximum 250 words)

I wish to submit my nomination for the election of parent governor

I confirm (i) that I am willing to stand as a candidate for election as a parent governor and (ii) that I am not disqualified from holding office for any of the reasons set out in the Articles of Association and the Education (Independent Schools Standards) (England) Regulations 2010 as amended.

Signature

(Date)

**Completed nomination forms must be returned to the school by 19<sup>th</sup> October 2018**